

Memorandum of Understanding

Draft version



'File code' of the Memorandum of Understanding (optional)

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1. Objectives of the Memorandum of Understanding

The Memorandum of Understanding¹ (MoU) forms the framework for cooperation between the competent institutions. It aims to establish mutual trust between the partners. In this Memorandum of Understanding partner organisations mutually accept their respective criteria and procedures for quality assurance, assessment, validation and recognition of knowledge, skills and competence for the purpose of transferring credit.

Are other objectives
agreed on? Please tick as
appropriate

No

Yes – these are: please specify here

¹ For more information and guidance on the establishment of a MoU please refer to the ECVET User's Guide: 'Using ECVET for geographical mobility (2012) - Part II of the ECVET Users' Guide - Revised version – including key points for quality assurance' – available at: http://www.ecvet-projects.eu/Documents/ECVET_Mobility_Web.pdf

2. Organisations signing the Memorandum of Understanding

Organisation 1

Country	Finland
Name of organisation	KSAO – Kouvola Region Vocational College
Address	Utinkatu 44 – 48, 45201 Kouvola
Telephone/fax	+3582061511, +358206153388
E-mail	firstname.lastname(at)ksao.fi
Website	www.ksao.fi
Contact person	Name: Auli Haapajarvi
	Position: Coordinator for International Relations
Telephone/fax	Tel. + 358 (0)20 615 8809 / Fax.+ 358 (0)20 615 3388
E-mail	auli.haapajarvi(at)ksao.fi

Organisation 2

Country	Deutschland
Name of organisation	Adolf-Kolping-Berufskolleg
Address	Ina-Seidel-Straße 11, 50169 Kerpen
Telephone/fax	+ 49 (0) 2273 90910 / + 49 (0) 2273 909139
E-mail	info@akbk-horrem.de
Website	www.akbk-horrem.de
Contact person	Name:Stefan Homeyer
	Position: Coordinator international relationships LdV
Telephone/fax	+ 49 (0) 2273 90914 / + 49 (0) 2273 909139
E-mail	stefan.homeyer@akbk-horrem.de

3. Other organisations covered by this Memorandum of Understanding (if appropriate)

Explanatory note:

For MoUs established within a broader context (such as agreements set up by sector based organisations, chambers, regional or national authorities) a list of organisations (VET providers, companies, etc.) who are able to operate in the framework of the MoU can be added. This list can consist of their names or it can refer to the type of VET providers. The list can be included as an annex.

Nein

4. The qualification(s) covered by this Memorandum of Understanding

Qualification 1	
Country	Finnland
Title of qualification	Staatlich anerkannten Ausbildungsberuf Anlagenmechaniker/ Anlagenmechanikerin für Sanitär-, Heizungs- und Klimatechnik
EQF level (if appropriate)	Please fill in
NQF level (if appropriate)	Vorschlag des finnischen Parlaments 4, noch nicht beschlossen.
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Er/Sie kann Komponenten von Gebäudesystemen nach existierenden Montage- und Installationsplänen und unter Beachtung der geltenden Normen montieren und demontieren sowie zugehörige Verdrahtungen vornehmen. Er/Sie kann Komponenten und Baustoffe von Gebäudesystemen fachgerecht trennen und entsprechend den gesetzlichen Vorschriften entsorgen.
Enclosures in annex - please tick as appropriate	Europass Certificate Supplement <input checked="" type="checkbox"/> The learning outcomes associated with the qualification <input checked="" type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here
Qualification 2 (Not relevant in this example, because we have only one mobility action)	
Country	
Title of qualification	
EQF level (if appropriate)	
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	
Enclosures in annex - please tick as appropriate	<input type="checkbox"/> Europass Certificate Supplement <input type="checkbox"/> The learning outcomes associated with the qualification <input type="checkbox"/> Description of the unit(s) of learning outcomes for the mobility <input type="checkbox"/> Other: please specify here

5. Assessment, documentation, validation and recognition

By signing this Memorandum of Understanding we confirm that we have discussed the procedures for assessment, documentation, validation and recognition and agree on how it is done.

6. Validity of this Memorandum of Understanding

This Memorandum of Understanding is valid until: 30/11/2013

7. Evaluation and review process

The work of the partnership will be evaluated and reviewed by: During the meeting in France in April 2014 from the EU-coordinators of both institutions

8. Signatures

Organisation / country	Organisation / country
Kouvola Region Vocational College	Adolf-Kolping-Berufskolleg
Name, role	Name, role
Timo Olli Principal	Willi Bartz Principal
Place, date	Place, date
Kouvola 1.10.2013	Horrem, 1.10.2013

Organisation / country (remove if not necessary)	Organisation / country (remove if not necessary)
Name, role	Name, role
Place, date	Place, date

Organisation / country (remove if not necessary)	Organisation / country (remove if not necessary)
Name, role	Name, role
Place, date	Place, date

add more tables if necessary

9. Additional information

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10. Annexes

We add:

1. Competence Matrix
2. Mapping of competence profile covered by this MoU and/or Certificate supplement
3. Curriculum their learning outcomes covered by the mobility action (Lernfelder)
4. Description of the units